



# B'NAI B'RITH CAMP

Building Friendships For Life

**Position:** Site Director- BB Day Camp Portland  
**Location:** B'nai B'rith Camp Office (Portland); BB Day Camp Portland location  
**Dates & Hours:** Year-round; Part-time (academic year), Full-time (summer season)  
**Salary:** \$17.00/ hour, DOE  
**Reports to:** Director of BB Day Camps

## Position Summary:

Under the supervision of the Director of BB Day Camps, the Site Director is responsible for building a vibrant and inclusive Jewish Day Camp program. The Site Director will assist in developing, implementing, and operating the BB Day Camp Portland program, including camper recruitment, program development, hiring and supervision of seasonal camp staff, building a vibrant Jewish community for campers and staff, program budget development and management, and planning for future improvement and growth. The Site Director is responsible for the day-to-day functions of the Camp.

## Qualifications and Job Requirements:

- Bachelor's Degree is preferred; however, it is not necessary.
- Post-graduate work in related field is preferred.
- At least 2 summers of experience in youth services, Jewish camping, or similar non-profit work
- Proven leadership and communication skills
- Ability to work in a team environment and to collaborate effectively with several different stakeholders.
- Excellent organizational, project management, and problem-solving skills
- Proven experience with program development and implementation
- Excellent organizational and collaboration skills; manage multiple activities seamlessly and to delegate effectively; meet deadlines; strong attention to detail.
- Familiarity and comfort with Jewish values and traditions.
- Prioritizes inclusivity within the work that is produced.
- Ability to be flexible and manage change.

## About B'nai B'rith Camp:

B'nai B'rith Camp, located on the Oregon coast, is a premier camp and conference center in the Pacific Northwest. Since 1921, BB Camp has been dedicated to providing the finest summer overnight camp experience for today's campers while preparing them to be tomorrow's community leaders. Since 2006, BB Camp has been serving the local community with our day camp program. In addition to our summer camp programs, we rent our facility for conferences, retreats, and special events. B'nai B'rith Camp is open to everyone. B'nai B'rith Camp is licensed by the State of Oregon, accredited by the American Camp Association (ACA), and a member of the JCC Association. [www.bbcamp.org](http://www.bbcamp.org)

## Application Process:

Interested applicants should submit a cover letter and resume to Abby Evonuk, Director of BB Day Camps, at [aevonuk@bbcamp.org](mailto:aevonuk@bbcamp.org). Review of applications will begin immediately. Position is open until filled.

**BBCAMP.ORG 6443 SW Beaverton-Hillsdale Hwy, Suite 234, Portland, OR 97221**

